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# Rous County Council

## MINUTES OF ORDINARY COUNCIL MEETING

### 22 October 2019

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#### 1. OPENING OF THE MEETING

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Meeting commenced at 1.05pm

In attendance:

##### Councillors

Keith Williams (Chair), Sharon Cadwallader, Basil Cameron, Darlene Cook and Simon Richardson.

##### Staff

Phillip Rudd (General Manager), Guy Bezrouchko (Group Manager Corporate and Commercial), Andrew Logan (Planning Manager), Helen McNeil (Group Manager People and Performance), Philip Courtney (Group Manager Operations), Natalie Woodhead-Tiernan (Finance Manager), Ben Wilson (Risk and Compliance Coordinator), Amy Cahill (Governance Officer), and Noeline Smith (minute taker).

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#### 2. ACKNOWLEDGEMENT OF COUNTRY

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*Council showed its respect and acknowledged the Traditional Custodians of the Land, of all Elders, on which this meeting took place.*

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#### 3. PUBLIC ACCESS

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Adam Bradfield, on behalf of Thomas Noble and Russell and Audit Office of NSW, presented the Annual Financial Reports and Audit Report for year ending 30 June 2019.

**RESOLVED [71/19]** (Cameron/Cook) that the public access presentation be held after item 7. ii) of the agenda.

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#### 4. APOLOGIES AND LEAVE OF ABSENCE

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**RESOLVED [72/19]** (Cadwallader/Cook) that a Leave of Absence be granted to Cr Vanessa Ekins for this meeting.

**RESOLVED [73/19]** (Cameron/Richardson) apologies be received and accepted on behalf of Crs Sandra Humphrys and Robert Mustow.

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#### 5. CONFIRMATION OF MINUTES

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i). **Ordinary Council meeting minutes 21 August 2019** (182)

**RESOLVED [74/19]** (Cadwallader/Cameron) that the minutes of the meeting held 21 August 2019 be confirmed as presented.

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## 6. DISCLOSURE OF INTEREST

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Nil.

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## 7. GENERAL MANAGER REPORTS

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*Chair, Cr Williams vacated the chair.*

### i). Election of chairperson and deputy chairperson (320/12)

**RESOLVED [75/19]** (Cook/Cadwallader) that Council proceed with the election of a chairperson and deputy chairperson consistent with the election requirements for chairpersons of county councils in the *Local Government Act 1993* and the *Local Government (General) Regulation 2005* and that:

1. If there is more than one nomination, council resolve the method of election be open voting.
2. The result of the election (including the names of those elected) be declared at the meeting and that those elected hold office for one year.

- Election of chair

The General Manager advised the meeting that one nomination for chair was received: Cr Keith Williams.

Following a show of hands, the General Manager declared Cr Williams elected as Chair for the ensuing 12 months.

- Election of deputy chair

The General Manager advised the meeting that two nominations for deputy chair were received: Cr Ekins and Cr Cadwallader.

Following a show of hands, Cr Cadwallader was elected as Deputy Chair for the ensuing 12 months.

*Chair, Cr Keith Williams, resumed the chair.*

### ii). Council meeting schedule 2020 (320/12)

**RESOLVED [76/19]** (Cadwallader/Cameron) that Council determine its meeting schedule for 2020 with meetings to be held at 1.00pm at Rous County Council Administration office on: 19 February; 15 April; 17 June; 19 August; 21 October; 16 December.

### Public access

*Adam Bradfield, on behalf of Thomas Noble & Russell and Audit Office of NSW, presented on the Annual Financial reports and Auditor's report for year ending 30 June 2019.*

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## 8. GROUP MANAGER CORPORATE AND COMMERCIAL REPORTS

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### i). **Annual Financial Reports and Audit Report for the year ending 30 June 2019** (2196/11)

**RESOLVED [77/19]** (Cook/Cadwallader) that Council:

1. In accordance with section 413 (2c) of the *Local Government Act 1993* and clause 215 of the *Local Government (General) Regulation 2005*, adopt the 2018/19 Audited Financial Reports and "Statement by Councillors and Management" for both the General Purpose Financial Reports and the Special Purpose Financial Reports, with the Chairperson and Deputy Chairperson delegated to sign on behalf of Council.
2. Present the 2018/19 Audited Financial Reports to the public at Council's 18 December 2019 meeting.
3. Forward a copy of the 2018/19 Audited Financial Reports to the Office of Local Government.
4. Advertise the presentation of the draft 2018/19 Financial Reports to the public from Monday, 28 October 2019 and invite both inspection and submissions.
5. That Council acknowledge and thank the Finance team for their work in finalising the Annual Financial Statements for June 2019.

*Council thanked Adam Bradfield for his time and presentation.*

### ii). **Quarterly Budget Review Statement for quarter ending 30 September 2019** (2333/13)

**RESOLVED [78/19]** (Cameron/Richardson) that Council note the results presented in the Quarterly Budget Review Statement as at 30 September 2019 and authorise the variations to the amounts from those previously estimated.

### iii). **Retail water customer account assistance** (2283/13)

**RESOLVED [79/19]** (Richardson/Cadwallader) that Council in accordance with section 356 (1) of the *Local Government Act 1993* and its 'Retail Water Customer Account Assistance' policy, approve financial assistance as listed in Table 1 of the report.

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## 9. PLANNING MANAGER REPORTS

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### i). **Award of Contract – replacement of raw water pumps and associated electrical works** (251.12/15)

**RESOLVED [80/19]** (Cadwallader/Cameron) that Council:

1. Receive and note the report.
2. Approve the transfer of \$100,000 of identified savings from deferred spending on the Lismore 900mm Trunk Main Corrosion Repairs budget and \$93,048 of remaining funds within the Rocky Creek Dam Aerator Renewal budget, to the budget for the replacement of four vertical turbine pumps and associated electrical works at Nightcap WTP.

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3. Approve the award of Contract No. 10021851 for the replacement of four vertical turbine pumps and associated electrical works at the Nightcap Water Treatment Plant to EMT Pty Ltd for \$997,734.97 excl. GST, subject to a Variation being issued on Award of Contract for the deletion or modification of a number of contract items, as detailed in this report, for a saving of \$175,002.22, and a revised Contract Price of \$822,732.75 excl. GST.

**ii). Award of Contract – Lismore 900mm trunk main corrosion repairs** (9.14/9)

**RESOLVED [81/19]** (Richardson/Cadwallader) that Council:

1. Council receive and note the report.
2. Approve the award of Contract No. 10023651 for the Lismore 900mm Trunk Main Corrosion Repairs to Advanced Concrete Engineering Ltd for a lump sum price of \$436,540.91 excl. GST.

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## **10. POLICIES**

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**i). Policies for revocation and adoption** (172/17)

**RESOLVED [82/19]** (Cadwallader/Cameron) that Council:

1. Revoke the following policies attached to this report and any policy revived as a result of the revocation:
  - i). Removal of Noxious Weeds (Trees) policy (FNCW) dated 4 March 2009;
  - ii). Reward for Information policy (RRCC) dated 13 June 2014;
  - iii). Fraud Control policy (ROUS) dated 21 February 2007.
2. Adopt the proposed policy titled 'Fraud and Corruption Control' as attached to the report.

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## **11. INFORMATION REPORTS**

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**i). Information reports** (1181)

**RESOLVED [83/19]** (Cameron/Cadwallader) that Council receive and note the following information reports:

1. Investments – September 2019
2. Water production and usage – August 2019 and September 2019
3. Fluoride plant dosing performance report – Q3, 2019
4. Audit, Risk and Improvement Committee: meeting update
5. Reports/actions pending
6. Disclosure of Interest 2018/19

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## **15. MATTERS OF URGENCY**

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**RESOLVED [84/19]** (Cook/Cadwallader) that the following is considered a matter of urgency.

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**RESOLVED [85/19]** (Cook/Cameron) that Council provide a submission to the proposed guidelines for Audit, Risk and Improvement Committees.

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**16. QUESTIONS ON NOTICE**

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Nil.

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**17. CLOSE OF BUSINESS**

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There being no further business the meeting closed at 2.34pm.